

**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Brownfield Register Policy Development Advisory Group 7 September 2017	Cabinet	12 Oct 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
2.	100% business rates retention pilots 2018/19 - to consider whether to submit a proposal to Government in response to its invitation to local authorities to pilot 100% business rates retention in 2018/19	Cabinet	12 Oct 2017	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
3.	Response to Highways England consultation on the A27 Arundel by-pass improvement scheme	Cabinet	12 Oct 2017	Open	Tom Crowley, Chief Executive Tom.crowley@horsham.gov.uk Leader (Councillor Ray Dawe)

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4.	Medium Term Financial Strategy update Policy Development Advisory Group 30 October 2017	Cabinet Council	23 Nov 2017 6 Dec 2017	Open	Dominic Bradley, Head of Finance dominic.bradley@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
5.	Children's Play Strategy 2017-2027 Policy Development Advisory Group 12 July 2017	Cabinet	23 Nov 2017	Open	Trevor Beadle, Head of Community & Culture trevor.beadle@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)
6.	Gypsy and Travellers Site Allocation Document Proposed Submission Policy Development Advisory Group 13 July 2017	Cabinet Council	23 Nov 2017 6 Dec 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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7.	Horsham Town Centre Vision Consultation Draft	Cabinet	23 Nov 2017	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Leader (Councillor Ray Dawe)
8.	Car Parking Strategy and rural car park review Policy Development Advisory Group 1 November 2017	Cabinet	23 Nov 2017	Open	Chris Lyons, Director of Planning, Economic Development and Property chris.lyons@horsham.gov.uk Cabinet Member for Local Economy (Councillor Gordon Lindsay)
9.	Review of Affordable Housing Investment Policy (Previously listed as: Creation of a vehicle for the delivery of housing) Policy Development Advisory Group 21 August 2017	Cabinet	23 Nov 2017	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk Cabinet Member for Housing and Public Protection (Councillor Kate Rowbottom)

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10.	Contract for the Supply of Fuel for the Council's Vehicle Fleet Policy Development Advisory Group 20 September 2017	Cabinet	23 Nov 2017	Part exempt	John McArthur, Head of Waste, Recycling, Street Scene & Fleet Services john.mcarthur@horsham.gov.uk Cabinet Member for Waste, Recycling and Cleansing (Councillor Philip Circus)
11.	Fixed Penalty Notices - to approve a revised policy for issuing Fixed Penalty Notices to deal with littering, graffiti, dog fouling, breaches of a Public Spaces Protection Order etc. Policy Development Advisory Group 31 October 2017	Cabinet	23 Nov 2017	Open	Trevor Beadle, Head of Community & Culture trevor.beadle@horsham.gov.uk Cabinet Member for Community and Wellbeing (Councillor Tricia Youtan)
12.	Housing and Planning Act 2016 - proposal for the implementation of a civil penalties/prosecution policy for specific housing offences Policy Development Advisory Group 20 November 2017	Cabinet	23 Nov 2017	Open	John Batchelor, Head of Environmental Health & Licensing john.batchelor@horsham.gov.uk Cabinet Member for Housing and Public Protection (Councillor Kate Rowbottom)

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13.	<p>Contract for the Managed Print Service - seeking delegated authority to enter into a new Managed Print Contract (printer/scanner/copiers) jointly with Crawley and Mid Sussex to reduce costs through increased volumes</p> <p>Policy Development Advisory Group 9 November 2017</p>	Cabinet	23 Nov 2017	Part exempt	<p>Andrea Curson, Head of Technology Services andrea.curson@horsham.gov.uk</p> <p>Cabinet Member for Finance and Assets (Councillor Brian Donnelly)</p>
14.	<p>Disabled Facilities Grants - to increase the scope of discretionary Disabled Facilities Grants assistance the Council is able to offer to help a disabled person live safely in their home</p> <p>Policy Development Advisory Group 20 November 2017</p>	Cabinet	23 Nov 2017	Open	<p>John Batchelor, Head of Environmental Health & Licensing john.batchelor@horsham.gov.uk</p> <p>Cabinet Member for Housing and Public Protection (Councillor Kate Rowbottom)</p>
15.	<p>Acquisition of Investment Property in Billingshurst</p> <p>Considered by the Cabinet Advisory Sub-Committee (Property Investment)</p>	Cabinet	23 Nov 2017	Fully exempt	<p>Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk</p> <p>Cabinet Member for Finance and Assets (Councillor Brian Donnelly)</p>

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16.	Consideration of business case for shared building control service with Crawley and Arun councils Policy Development Advisory Group 9 November 2017	Cabinet	25 Jan 2018	Open	Steve Shorrocks, Head of Building Control stephen.shorrocks@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
17.	Visitor Economy Partnership/Strategy Policy Development Advisory Group 1 November 2017	Cabinet	25 Jan 2018	Open	Clare Mangan, Head of Economic Development clare.mangan@horsham.gov.uk Cabinet Member for Local Economy (Councillor Gordon Lindsay)
18.	Budget 2018/19 Policy Development Advisory Group 8 January 2018	Cabinet Council	25 Jan 2018 21 Feb 2018	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

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19.	Local Plan Review - Issues and Options Policy Development Advisory Group 6 June and 7 September 2017	Cabinet	25 Jan 2018	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
20.	Approval of Conservation Area Appraisals & Management Plans following consultation Policy Development Advisory Group 4 January 2018	Cabinet	25 Jan 2018	Open	Barbara Childs, Head of Strategic Planning and Sustainability barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)